



## IMPORTANT NOTICE – COVID-19 OPERATIONS

*From Brad Cromes, Portage County Treasurer*

Effective for the 2<sup>nd</sup> Half Collection, and in response to the COVID-19 outbreak, the following procedure changes are in effect for our office:

***In-person payments.*** Our office will not accept in-person payments for the 2<sup>nd</sup> Half Collection. Taxpayers are encouraged to utilize online and phone payment options listed at [co.portage.oh.us/treasurers-office/pages/payment-options](http://co.portage.oh.us/treasurers-office/pages/payment-options), and checks, cashier's checks or money orders where necessary. Mail and drop box payments are still acceptable.

***Payment receipts.*** Proof of payment remains available. Taxpayers wishing to receive payment verification must provide a self-addressed, stamped envelope to us for that purpose along with payment.

***Payment Plans.*** New delinquent payment plans will be offered during this time by appointment only. Please call 330-297-2243 to schedule your appointment.

***Safety protocols.*** Taxpayers interacting with our office must wear masks or face coverings for their safety and the safety of our employees. Failure to properly use a mask will terminate a transaction. Taxpayers must maintain at least 6' of separation while in public office spaces. Lines marking 6' of separation have been placed in those spaces, and must be honored.

***Voter registration.*** Tax bills are set, in part, by vote of local taxpayers. Our office is an official registrar of voters under Ohio law, and voter registration remains available. Complete your voter registration online at [olvr.ohiosos.gov](http://olvr.ohiosos.gov), or send completed forms to our office via mail or drop box before October 5<sup>th</sup>.

For more information, please call our office at 330-297-3586 or visit our website at [www.co.portage.oh.us/treasurers-office](http://www.co.portage.oh.us/treasurers-office).



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