



COUNTY TREASURERS ASSOCIATION OF OHIO
47 W. Columbus St., Nelsonville, Ohio 45764
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October 1, 2016

To: All Association Sponsors and Vendors

From: County Treasurers Association of Ohio

Re: 2016 Fall Conference

The 2016 Conference Committee would like to cordially invite you to attend the 2016 County Treasurers Association Fall Conference at the Columbus Marriott NW at Tuttle Crossing November 15 – 17, 2016. Enclosed you will find a registration form and the tentative agenda. The conference sessions begin Tuesday morning at 10:30 a.m. and continue through Thursday 11:30 a.m.

The conference and hotel registration deadlines are both October 25, 2016.

All hotel reservations must be made by the deadline date to guarantee a room at our group rate. You must indicate you are with the County Treasurers Association to receive the group rate.

**Room Rate is \$154.00 per night plus 17.5% tax
(7.5% sales tax and 10% bed tax)**

**Toll Free Hotel Reservations: 1-888-801-7133
Reservation Group Code: CTACTAA**

The registration fee for those attending is \$195.00

The booth/table display charge is \$500.00

Register on line at ohiocountytreasurers.org

2016 Fall Conference Fact Sheet



Location:

Columbus Marriott NW,
5605 Blazer Pkwy, Dublin, Ohio 43017
1-888-801-7133 or 614-791-1000

Registration fee is \$195.00 per person

Vendor booth/table fee is \$500.00

Fees include all conference meals offered for Tuesday, Wednesday and Thursday breakfast for one (1) individual.

Booth Information

This conference has a total of approximately 20 booth spaces available in the hotel atrium. All booths are located in direct proximity to classrooms. Included with each booth purchase is; Cloth covered 8' table; Internet access (wifi); Electrical access; Recognition at the Opening Session and Banquet and Organization name will be listed in the conference guidebook.

Event Sponsorship

Sponsorship is a great way to increase your visibility at the conference. Opportunities are available to sponsor all or part of a specific event (i.e., a meal, hospitality room, or breaks) depending on the level of commitment your budget will allow. For more information, please contact Tom Steenrod at 614-517-5072 or via email at tom@ctao.com.

Event Schedule

Monday, November 14, 2016	Vendor Setup	6:00 p.m. to 8:00 p.m.
Tuesday, November 15, 2016	Vendor Registration / Setup	7:30 a.m. to 10:00 a.m.
	Conference Sessions	10:30 a.m. to 4:30 p.m.
Wednesday, November 16, 2016	Conference Sessions	8:00 a.m. to 4:30 p.m.
Thursday, November 17, 2016	Conference Sessions	8:00 a.m. to 11:15 a.m.
	Vendor Break down time	8:30 a.m. to 12:00 p.m.

Sending Materials Prior to Conference

If you have materials or a display that you want to send to the hotel prior to the conference, please send the materials to the address indicated below.

Please label all of your boxes with the following information: Company Name, Name and Date of the Event

Mail to: Columbus Marriott NW, 5605 Blazer Pkwy, Dublin, Ohio 43017 Phone: 614-791-1000

Cancellation Policy

Vendors who cancel their paid registration by Thursday, November 10, 2016 will receive a full refund.

No refunds will be given to vendors who cancel their registration after that date. To receive a refund, submit a written request to Tom Steenrod by email (tom@ctao.com).